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Submit completed forms to 423-698-8004 (fax) or holly@gcar.net no later than **5 pm on December 12.**



2017 Volunteer Request Form

Thank you for taking time to submit a 2017 Volunteer Request Form. Our goal is to accommodate as many members as possible, while also considering available space and overall make-up of each committee. Appointment considerations will be given to committee size and diversity (i.e., member type, firm size, geographical representation, gender, etc.). All applicants will be considered, but some applicants may not get an assignment for 2017. Unless otherwise noted in the committee description, terms are for one (1) year. *Appointments will be confirmed via email from the GCAR Staff assigned to each committee/taskforce.*

Please rank your preferences using 1 for 1st choice, 2 for 2nd choice, 3 for 3rd choice, etc.

1, 2, 3, 4	PURPOSE & MEETING FREQUENCY
_____	PROFESSIONAL DEVELOPMENT/REALTOR® COMPETENCY: Promotes traditional (CE, designation classes) and non-traditional (videos, forums, membership breakfasts) learning opportunities; Evaluates the effectiveness of current and potential learning opportunities to engage a broad spectrum of members; Evaluates current programming and member requirements to enhance REALTOR® competency. Meets 3-4 times in the 1 st Quarter.
_____	LEADERSHIP DEVELOPMENT: Identifies, educates and grooms futures Association leaders; Oversees the GCAR Leadership Academy curriculum, application and selection process. Staggered, 2-year terms of recent graduates. Meets 2-4 times in the 1 st Quarter and then bi-monthly to monitor programming in preparation for the subsequent year.
_____	COMMUNITY PARTNERSHIPS: Supports the ongoing partnerships with Habitat for Humanity & Hamilton County Schools Snack Packs; Plans and implements the biennial Habitat fundraiser (golf tournament, wine tasting and silent auction). Meets monthly.
_____	GOVERNMENTAL AFFAIRS: Reviews government policies that may impact the ability of REALTORS® to conduct their business successfully and ethically, and to promote the preservation of the right to own, use, and transfer real property. Works with elected officials on issues impacting property values and quality of life in Greater Chattanooga. Meets monthly.
_____	REALTORS® POLITICAL ACTION COMMITTEE (RPAC): Solicits RPAC contributions to support pro-REALTOR® political candidates. Educates members on their role in the REALTOR® Party – vote, act invest – to protect and promote home ownership and real estate investment. Meets bi-monthly.
_____	TASK FORCE: GA LICENSEE PROGRAMMING: Evaluates programming to meet the needs of GCAR members who hold a GA license. Meets 3-4 times in the 1 st Quarter.
_____	TASK FORCE: ENGAGING YOUNG PROFESSIONALS: Gives guidance to leadership on programming to engage GCAR's "under 40" membership segment. Meets 3-4 times in the 1 st Quarter.

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1, 2, 3, 4	PURPOSE & MEETING FREQUENCY
_____	TASK FORCE: EMPLOYER ASSISTED HOUSING: Encourages REALTORS® to take NAR's Employer Assisted Housing (EAH) course, which qualifies members to use GCAR-branded materials in approaching local businesses to share how those businesses could establish an EAH program for their employees. Meets 3-4 times in the 1 st Quarter.
_____	EQUAL OPPORTUNITY/CULTURAL DIVERSITY: Promotes equal opportunity and cultural diversity within the real estate industry and encourages as Association culture that embraces and celebrates our differences. Plans GCAR's recognition of Fair Housing Month. Meets quarterly.
_____	GRIEVANCE: Reviews arbitration requests and ethics complaints to determine whether they meet the criteria for referring to the Professional Standards Committee for a hearing. Staggered three-year terms. Meets monthly. NOTE: Appointees to the Grievance Committee MUST attend REQUIRED ALL DAY TRAINING on January 6, 2017.
_____	PROFESSIONAL STANDARDS: Prior experience on the Grievance Committee is preferred. Conducts hearings on possible violations of the REALTOR® Code of Ethics and arbitration requests. Staggered, 4-year terms. Meets, as needed. NOTE: Appointees to the Professional Standards Committee MUST attend REQUIRED ALL DAY TRAINING on January 6, 2017.
_____	BUDGET & FINANCE: Formulates the annual budget and makes recommendations to the Board of Directors concerning financial planning and investment decisions. Staggered two-year terms. Meets quarterly, plus 2 additional meetings in the 3 rd and 4 th Quarters.
_____	BYLAWS: Reviews Bylaw recommendations from NAR for implementation at the local level. In addition to new appointees for 2017, the 2016 committee members will continue to serve in 2017. Meets 3 times in the 1 st Quarter, and then as needed, should other local issues arise that contemplate Bylaws amendments.

Describe your Association involvement and experience relevant to your above-indicated preferences.

Check, if applicable.

- ☐ If I am not appointed to one of my preferred committees/task forces, I do not wish to serve this year.
- ☐ If space is available, I am willing to serve on more than one committee/task force.

Member #: _____ **Name:** _____

Licensed since (year): _____ **Business Specialty:** _____

E-mail: _____ **Cell:** _____

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