



Transfer Form

Email to info@gcar.net OR Fax to 423-698-8004.

Transferring Member's Name*: _____ Member ID: _____

Transferring from: _____ Office ID: _____

Transferring to: _____ Office ID: _____

Attached is the TREC and/or GREC transfer form Enclosed is the \$55.00 Transfer Fee

If no MLS listings and/or keyboxes are being transferred between the releasing and new firm, nothing further is required on this form, as the attached TREC/GREC form confirms proper notice to the real estate commission.

If MLS listings** and/or keyboxes*** are to be transferred as part of this membership transfer, please complete the following information. Use additional sheets as necessary.

Street Address	MLS #	Keybox Serial #
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

By our respective signatures below, we affirm the seller of each above-referenced listing has executed appropriate paperwork releasing the listing(s) and has executed appropriate paperwork listing with the new firm. Additionally (if applicable), we authorize the MLS to remove the above-referenced keybox(es) from the releasing MLS Participant's inventory and add said keybox(es) to the new MLS Participant's inventory.

Releasing MLS Participant

New MLS Participant

Name

Name

Signature

Signature

Member ID

Date

Member ID

Date

For use by Greater Chattanooga REALTORS®:

*Member's Record Updated & Form Scanned/Attached to Record by: _____ on _____

**Listings transferred in Flexmls by: _____ on _____

***Inventory Updated in SupraWeb & Form Filed to each Participant's Inventory by: _____ on _____